GNOSIS LEARNING

' It's like having a tutor in your laptop! '

innovative

internet-based

individualised

intelligent

Anti-Money Laundering i-learning
Flexible, Resourceful, Cost-effective

Objectives

- To provide a flexible and unique tutor based learning process
- To ensure cost effective training
- To enable all levels of staff to appreciate the instructions and guidelines issued by Regulators
- To provide a Foundation Certificate of participation and competence in AML
- To provide credit hours for continuous professional development
- To support the HR process, providing an easy-to-use tool to follow all participants' progress viewed in real time. Customised reports can be generated by HR. Participants and HR are alerted if and when deadlines are passed.

Audience

For all levels of staff requiring a greater awareness of money laundering within their role, and how to identify suspicious acts.

Participants go through a series of examples and mini case studies which will be reviewed by the course tutor. On successful completion of the course, a certificate will be issued to each participant.

Convenience

Students can access the easy to navigate learning site from wherever they are, whenever they want. They complete their assignments at times that are convenient to them by working either on- or off-line.

Support

An expert personal tutor supports a participant every step of the way, and points out what they specifically need to learn.

Flexibility

The system can be programmed to suit the employees' timescale.

All of these allow us to give you a professional and 100% tailored learning experience that makes the best use of your employees' time.

Monitoring Progress

HR and/or Line Managers can track the progress of their colleagues through the course in real time by simply logging into their own application.

Completions, delays, issues raised by participants or by tutor and messages, all appear in the HR application.

Any messages sent through the System and any deadline alerts, also appear in the HR's or Line Manager's e-mail inbox.

Reporting

Reporting can be customised to meet the requirements of the organisation.

Course Methodology

Learning is targeted and focused: Simple language and small tasks full of examples and mini cases make very motivating material and enjoyable reading. New or returning members in the teams can join at any point in time.

Learning is web-based and participants can work on-line or off-line.

Structure is as follows:

- Course is made up of small assignments which are followed in progression. These assignments eventually make up a full size AML training manual.

- Each assignment contains:

  - Self study part, which comprises theory, examples, and progress tests.

  - Tutor feedback with comments and additional explanations and material if needed to communicate the relevant messages.

  - Follow-up case studies (small tests)

- Students can communicate with the tutor through the messaging system (it is like internal e-mailing) to resolve any queries or concerns they have. Any messages sent to and from are also sent as e-mails at the same time.

- Assigned line managers or HR can view the progress of each individual or group in real time. They also receive prompts when a participant delays the submission of an assignment.

personalised feedback
case studies
assignments
learning and skills tips

You work through a number of preparatory practice tasks (with full Model Answers) leading you to a mini Case Study at the end of the Assignment. The practice tasks will also contain theory with many examples to ensure that the participant can relate to real life and understand the relevance and importance of AML.

(1) Participant acquires tools and skills for completing the Case Study

(2) Participant solves the Case Study

The case study:
- It examines all the aspects discussed and explained during the practice tasks of the assignment.
- Model solution is provided once the case study is submitted to the participant back from the tutor
- For helping in solving the case study, the student refers to the practice tasks and the examples with model solutions and detailed explanations
- You can contact your tutor through the messaging system if you need help completing the Case Study

Participant assimilates the tutor's feedback and compares the completed FX with the relevant LSTips.

These FX and LSTips are automatically filed in the participant's personal resource bank within the system. Reference can be made whenever needed to.

Participant is now well equipped to begin the next assignment.

(6) Participant reviews the final feedback and begins the next assignment

(5) Tutor provides final feedback.

(3) Tutor creates personalised feedback, adding to the bank of LSTips and FX.

Tutor reviews the FX, giving final feedback and guidance on future assignments within the programme.

(4) Participant studies the LSTips, and then completes the FX

Tutor:
- reviews the submitted solution and identifies the areas where there are particular weaknesses;
- creates learning resources (LSTips – Learning and Skills Tips) based on the specific weaknesses of the participant; these become part of the personal database which is searchable for easy reference when needed during work;
- A Follow up Exercise (FX) is designed by the tutor to ensure that the participant has understood all the LSTips;
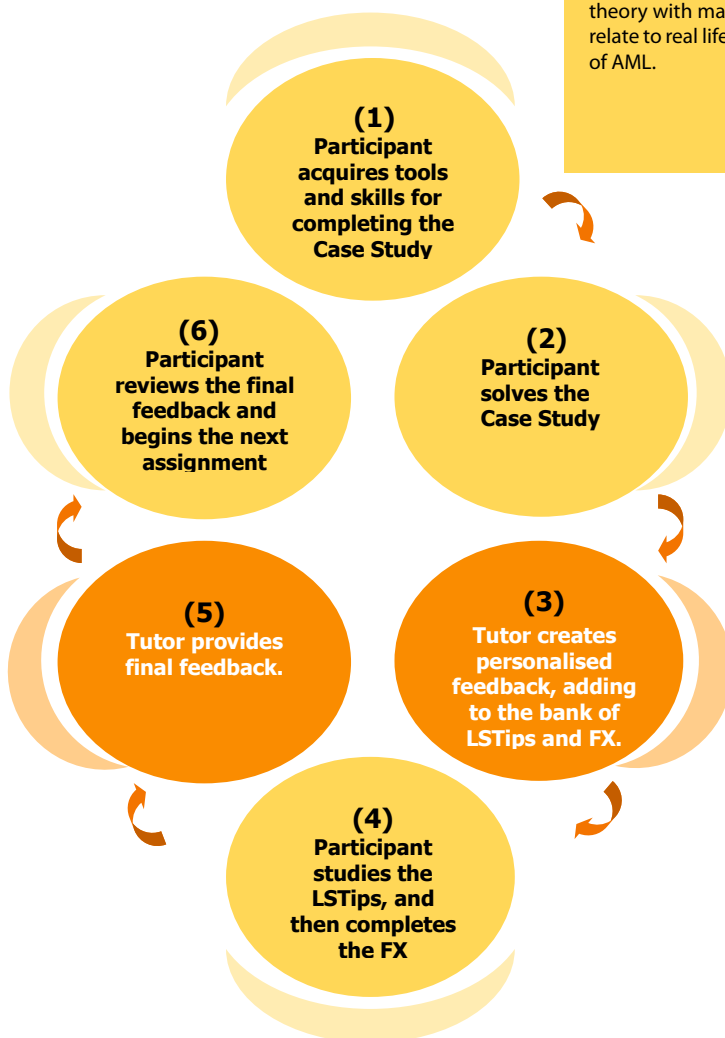
Participant assimilates tutor's feedback with the support of the personalised LSTips. This will require substantial study time on the part of the participant.

After studying the feedback and LSTips the participant completes and returns the FX to the tutor so as to ensure the participant has covered the specific weaknesses.

Participant Activity	**LSTips**	Learning and Skills Tips	
Tutor Activity	**FX**	Follow-up Exercise	

Our generic Foundation level programme is a six-hour Module (comprising 4 Assignments). Training with i-learning AML usually spans one month, however, some firms may choose to complete the course in one week – YOU control the deadlines to fit your workplace requirements.

We will customise the course based on your needs, policies and local regulations of your jurisdiction.

Understand what is meant by Money Laundering; the birth of the problem and its size, the money laundering process and its different stages and a description of a variety of the techniques used by money launderers	• The origins of Money Laundering (ML) to help understand the different stages of Money Laundering and its continuous development • The size of the Problem and a list of Business areas targeted by money launderers • The Money Laundering Cycle (Placement, Layering, Integration) • The Money Laundering Methods used by money launderers
Understand what is meant by Terrorist Financing; what is the history of Terrorist Financing, how it links to Money Laundering and what the techniques used by terrorists are	• The history and origins of Terrorist Financing and how it emerged • How Terrorist Financing actually happens • The relationship between Money Laundering and the Financing of Terrorism
Be aware of the different Laws and Regulations worldwide related to AML / CFT	• ML at an international level: Initiatives and measures to prevent this crime at an international level • FATF: The seven faces of the 2012 FATF 40+9 Recommendations • Other International Institutions: The global fight of AML / CFT • The focus of the Regulators: The main areas of focus of FATF • ML Offences: The five basic offences of Money Laundering • What the Future holds: Future methods of laundering cash
Be aware of the Local Legal Requirements	• The consequences on Financial Institutions: How these crimes affect financial institutions, legally and financially • Financial Institutions and Money Laundering: A detailed analysis of the different money laundering methods launderers may use in the financial institutions • High Risk ML Business Structures: Description and analysis of the sophisticated ML techniques in relation to corporate vehicles • Red Flags: Description of the Compliance environment in the organisation; A financial institution's measures to prevent ML • The AML law in Your Jurisdiction: Internal controls, procedures and risk management

Next Steps / Contact Us

As soon as we receive your request we will contact you in order to:

- Clarify any points and answer your questions,
- Discuss the specific needs you may have.

Our e-mail address is: ClientService@GnosisLearning.com

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